

## Powell River Curling Club Annual General Meeting – November 5, 2022

**Board Members in Attendance:** Shaun Garvey (President), Norm Siren (Vice President), Don Mitchinson (Past President), Shirley Court (Treasurer), Marlene Hall (Building), Stephanie Tinker (Communications), and Lorna Downie (Secretary)

**Total Voting Members in Attendance:** 20

**Call to Order:** 7:15 PM

### **President's Opening Remarks:**

Shaun welcomed everyone to the meeting.  
See APPENDIX A

### **Adoption of the November 14, 2021, PRCC AGM Minutes**

No changes were reported.

**Motion: Bill Hunter** to accept the Minutes from 2021 AGM. (Marlene Jolie seconded)  
**Carried.**

### **Reports:**

#### **President - Shaun Garvey, Year in Review**

See APPENDIX A

Thanks were sent to all for their cooperation and support of the Club throughout the 2021/22 season.

Special thanks to: Don Mitchinson for all his work on the grant applications that enabled all the improvements to the building; Marlene Hall who is leaving as Building and Maintenance Director; Norm Siren for his work on growing the Stick Curling league; and Volunteers who all make it possible.

#### **Capital Upgrades and Grants - Don Mitchinson**

See APPENDIX B

Don reviewed the various grants we received that made the upgrades to the PRCC building possible. The largest one being a \$306,000 Infrastructure Canada Grant, which included a \$50,000 contingency. Based on improved air quality, this grant allowed for extra insulation in exterior walls and the replacement of the aging dehumidifier. The new unit should be available by December 1 with installation targeted for the Christmas Break. This is taking more paperwork than other grants, with an audit being conducted this fall.

A BC Gaming Grant for Capital Improvements was originally declined but approved in March 2022, with quick response from Community Forest that they would "reinstate" the matching funds.

There was a scramble to get the contracts in place with new siding and solar panels being installed in the summer/fall. Still to come will be security fencing and a revitalized parking lot wall.

Thanks were given to Marlene Hall, Chris Hearder, Bill Hunter and Shirley Court for support during all facets of these projects.

### **Roger Pagani, Club Manager**

See APPENDIX C

Roger provided an update of enrolment and comparison to 2021.

In 2021 there were 133 returning members and 10 new, in 2022 there are 129 returning with 10 new. Friday evening has become popular.

### **Stephanie Tinker, Communications**

See APPENDIX D

Stephanie indicated her aim is to have a newsletter each month during the season. Promotions that took place: Booth at Blackberry Festival, Learn to Curl event which had 27 participants, and building a cooperative relationship with the Lawn Bowling Club.

### **Marlene Hall, Director Building & Maintenance**

See APPENDIX E

Marlene summarized the improvements made to the 75-year-old building over the past 4 years, which she valued at approximately \$850,000. She reported that she is stepping down now and wished to thank Ted Hall, Chris Hearder, Barry Philips, and many members who were willing to help time and time again.

### **Shirley Court, Treasurer**

Annual Financials and notes to June 30, 2022 were presented.

Shirley reviewed some of the key points of the Financials and answered questions. She explained how the amortization amount, although showing in expenses is a noncash amount, but necessary to reporting the depreciation of capital equipment. She also advised us of the declining property tax exemption which will result in PRCC paying more each year. Another substantial increase to the expenses was to cover the new ice rings and insurance. Shirley also reviewed the loan we have outstanding and explained that this was to be paid off by December 31 to qualify for \$20,000 in “loan forgiveness”. A question arose regarding the placement of the project management expenses in operating versus restricted funds (to be looked into).

**Motion:** Moved by Shirley Court, seconded by Stephanie Tinker that the unaudited Financial Statement for the year ending June 30, 2022, be accepted as circulated. **Carried**

## **Nominations Committee Report & Elections of Officers 2021-2022**

Marlene Hall, and Norm Siren were thanked for their years of service on the Board.

Board Members continuing their 2-year term until the 2023 AGM:

1. Shaun Garvey, President
2. Don Mitchinson, Past President
3. Stephanie Tinker, Communications

Board Members allowing their name to stay, - new 1-year term:

4. Shirley Court, Treasurer
5. Lorna Downie, Secretary

Nominated:

6. John McLean
7. Barb Hundley

Nominations were called three times, closed and those standing were acclaimed.

Meeting adjourned at 8:17 pm

## APPENDIX A

### Presidents Report

#### Opening Remarks:

- Welcome to everyone attending the AGM; we appreciate your support not just today, but throughout the year
- We did encounter some interruptions to our curling season again last year due to Covid-19, but these were minimized with some creativity from our staff and flexibility from our members
- Government subsidies linked to reduced revenue enabled us to get through the year without taking a much greater financial loss than could otherwise have been the case
- Our Ice Tech crew has seen a reduction in size by one. However, everyone has stepped up and done a wonderful job, assisted by dedicated volunteers, to get our ice in this year and to maintain it on a weekly basis. The current condition of the ice is a testament to their hard work and commitment
- We continue to monitor the situation related to COVID and the start of the flu season as it may impact our operations. Again, everyone is strongly urged to stay away if you feel ill and get a spare, if necessary
- Many thanks to our returning curlers, especially those that have come back after an absence from our leagues due to health concerns or restrictions, and those that have recently joined our Club. We look forward to a lovely season of curling!

#### President's Report:

- Thanks again to all of our members that supported us throughout the 2021/2022 curling season and for your cooperation and support in following our COVID-19 Safety Plan and provincial health orders
- Special thanks to Don Mitchinson, who you will hear from shortly, for his tireless efforts and work to apply for and secure the Grants that have enabled us to continue to improve conditions around the club and work towards reducing ongoing expenses
- Additional thanks to our outgoing Directors:
  - Marlene Hall: this is Marlene's last year as Maintenance Director. With the numerous projects we have had on the go during the curling season and in the off-season, Marlene and her band of able volunteers (*or a few voluntolds*) have been instrumental in achieving the many changes you can see around the club, including renovation of our washrooms, many painting projects, securing contractor quotes, and ongoing preventative maintenance efforts. We truly could not have accomplished as much over the past few years without her help and can-do attitude. Marlene will be staying on to assist with the odd project as it may crop up;
  - Norm Siren: this was Norm's last stint as Vice President. Thanks to Norm for his support, energy and insight & ideas. Norm will remain involved with our Stick Curling league as he continues to focus on growing that segment of our membership base
- And our gratitude to the many volunteers, without whom we would not be successful in pretty much any endeavor that we undertake, large or small, from annual start-up to Bonspiels, to Learn to Curl events to helping our Special-O curlers. Our sincere THANKS!
- As you will hear from Roger, we have seen some growth in some of our leagues, but also some reductions on certain days. As a Board, one of the priorities we have over the next few years is to grow our membership by attracting curlers to every league, focusing on lowering our age demographic, appealing to families and certainly actively promoting Stick Curling as an alternative for those with health limitations.

- Lastly, another important priority is renewing our Board. As you have just heard, and this is just the start of some attrition we will see over the next couple of years, we are losing experienced and dedicated Board members. We are aiming to attract new Board members, to give them an opportunity to be mentored by seasoned Directors and to create a solid foundation so that we can ensure the stability and growth of our Club for many years to come

Shaun Garvey – President, Powell River Curling Club

## APPENDIX B

### **Fundraising/Grants Report:**

#### **Project: “Improving Air Quality of a Curling Club”**

**Infrastructure Canada Grant: \$306,000** (including a \$50,000 contingency)

- to insulate the curling club ice surface and replace the old dehumidifier with a new one that incorporates energy recovery and a new ventilation system.

After the tender went out, we only got one dehumidifier bid and the cost for building materials had skyrocketed, so we easily used up the project’s contingency funds.

Last summer, the ice surface was renovated to replace the non-insulated walls of the ice are with insulation and the birch plywood you see out there now.

This summer, the piping and cement pad has been laid out while we wait for the dehumidifier to arrive. Originally scheduled for October, it has now been delayed with an ETA for early December. We’re hoping it coincides with our league shutdown over Christmas.

#### **Project: “Securing a Community Club’s Future”**

- **Capital Gaming Grant (BC Gaming): \$114,000**
- **Community Forest: \$53,000**
- **PRCC Capital Reserve: \$50,000**
- **PRCC Contingency: \$11,000**

- metal siding, solar panels, security fencing and parking wall art mural

In December 2021, we were notified that we weren’t approved for this one. It was only two weeks after we returned the Community Forest grant funds, that we were notified that they had changed their mind and approved us

After Community Forest confirmed that they would still honor our approved grant and return the funds, we did some cash flow forecasts to see if we could make this work. The Infrastructure Grant required us to pay everything up front and wait for reimbursement.

The two biggest pieces of this project are done.

- 120 solar panels were mounted on the roof and connected to the grid in August in time for some of that fall sunshine to payback our plant energy costs.
- Metal siding was completed finally after many labour issues
- Note – the gorgeous lobby wall homage to the old siding – constructed with the creative forces of Marlene and Lorna, and the technical know-how of Barrie Phillips

We are going to look at our finances and cash flow again in the New Year after we pay off the CEBA Loan and schedule the final pieces of security fencing for the parking lot, and art mural.

Don Mitchinson – Past President

## APPENDIX C

### **League/Club Update:**

The following is a summary of registered members, by league for the 2022-2023 season:

<b>League</b>	<b>Registered</b>
Monday Ladies	<b>23</b>
Tuesday Afternoon Open	<b>22</b>
Tuesday Night Open	<b>32</b>
Wednesday Night Jitney	<b>22</b>
Thursday Afternoon Ladies	<b>12</b>
Thursday Men	<b>40</b>
Friday FUN	<b>13</b>
Saturday Stick	<b>15</b>
<b>TOTAL:</b>	<b>126 *</b>

**\* NOTE: Many curlers registered in multiple leagues**

Roger Pagani – Club Manager

## APPENDIX D

### **Communications and Marketing Report:**

During the 2021-22 Curling Season, 4 Newsletters and 2 special Bonspiel Newsletters were produced and posted on the Powell River Curling Club (PRCC) website  
Copies of the Newsletters were printed and posted on the Club Bulletin Board for members to read while at the Club

While we were subject to health and safety regulations related to COVID-19, the Club did not actively recruit new members to the Club

For the season of 2022-23, the Club hosted a booth at the Blackberry Street Festival to promote a Learn to Curl event that was held on September 24<sup>th</sup> and 25<sup>th</sup>. We had 26 individuals come out to learn to curl or give curling a try again

Building on this success, a Family and Friends Learn to Curl event was promoted to take place at the Club on Curling Day in BC, today, November 5, 2022

Stephanie Tinker – Communications Director



## APPENDIX E

### **Building/Maintenance Report:**

- Considering the age of the building, its bones are still in pretty good shape. We are continually repairing and replacing both structurally and cosmetically and bringing each item up to building code as we move forward. The last 4 years have seen some major improvements to our facility thanks to the numerous grants we have been successful in getting. (Many thanks to Don Mitchinson for his superb grant application submissions).
- This past year we have installed solar panels on the roof which is intended to reduce not only our electrical bills, but they will help us to reduce our carbon footprint. We also replaced the cedar siding (which was starting to deteriorate badly on the Kennedy Court side of the building) with new low maintenance metal siding and had the inside portion for the new dehumidifier installed. Also, security fencing around the entire parking lot will be next on the installation list. This will provide protection for both the new cooling tower and the dehumidifier which will be installed next to the cooling tower in the back of the building in the new year. At that point we can look at repainting the 2 stucco sides and painting a new mural with the hopes that the security fencing will provide some protection against the graffiti artists.
- I would like to give special thanks to Ted Hall for power washing all the moldy and mildewy cedar I brought home from the front of the building, Chris Hearder who blew up his planer when I asked him if he could remove just the slivers from the cedar, and Barrie Phillips for his great work installing the cedar on our lobby wall. Thank you so much you three - you made Lorna and me very happy we kept those pieces.
- I have really enjoyed the last 4 years as building director and I have also learned an awful lot as well. I want to thank every member who has graciously stepped up to volunteer to help me with keeping the facility maintained. We certainly couldn't have accomplished everything we have without member support and help.

Marlene Hall – Building Director (outgoing)